



Program Proposal Producer Request/Indemnification Form

Section #1				
Name:		Email:		
Phone #:		Today's Date:		
Section #2				
Title:				
Length:	30:00	60:00	90:00	Request Production Dates/Times:
Portable:	Studio A:		Studio B:	Editing:
Section #3				
Program Description:				
<i>Be sure to include, location host, & guests in brief description.</i>				
<i>Attach any permits or releases needed for this production.</i>				
QATV Assistance: <i>(if needed)</i>				
<i>Sets, supplies, and staffing.</i>				
<i>Also include any potential underwriters.</i>				
Names of the certified crew needed for your production.				
Producer _____		Camera 1 _____		
Director _____		Camera 2 _____		
Audio _____		Camera 3 _____		
Graphics _____		Set Up _____		
Signature: _____		Date: _____		
PLEASE BE SURE TO SIGN THE INDEMNIFICATION FORM FOUND ON THE BACK.				

(Office Use Only)
Certification Date: _____ Releases: _____ Indemnification: _____

Approved: _____
Not Approved: _____ Reason: _____

Revised 8.8.07



PRODUCER AGREEMENT AND INDEMNIFICATION

I, _____ as producer/distributor of the video tape program

titled: _____

accept full responsibility for program content for cablecast on the **Quincy Access Television** channel. I hereby agree to indemnify and hold harmless **Quincy Telecommunications Corporation, Inc. (dba Quincy Access Television)**, its officers, directors, employees, and agents, the **City of Quincy**, and the **Comcast Corporation** from liability or legal fees and expenses incurred as a result of cablecasting this program. I warrant and represent that the program **does not contain**:

- 1.) **Any solicitation** of funds or **advertising** of material designed to promote the **sale of commercial products or services**, including advertising by and on behalf of **candidates for public office**;
- 2.) **Any material** that is **obscene, indecent**, or an **invasion of privacy**;
- 3.) **Any material** concerning **lottery information, gift enterprise** or **similar scheme**;
- 4.) **Any material requiring union residual**, or **other payment including but not limited to talent and crew** unless those **payments have been executed or waived**;
- 5.) **Any material** that is **slanderous, libelous** or made **unlawful by a law instituted by a governmental body**;
- 6.) **Any material** that is **copyrighted** or **subject to ownership or royalty rights** without necessary **releases, licenses** or **other permission**.

I agree to provide **Quincy Access Television (QATV)**, prior to the cablecast of the program with copies of any **releases, licenses, or other permissions** as set forth in **Section 6, Prohibitions & Clearances in our Policies and Procedures**, obtained by me with respect to the program.

Further, I agree to release **Quincy Access Television (QATV)** and its employees from responsibility if this program(s) is damaged, lost, or stolen while in their custody.

PRODUCER: _____

ORGANIZATION: _____

ADDRESS: _____

PHONE: _____

Quincy Telecommunications Corporations, Inc.

PROGRAMMING STAFF: _____ **DATE:** _____